



Nottingham City Council Overview and Scrutiny Committee

Date: Wednesday 9 September 2020

Time: 2.00 pm

Place: Remote - To be held remotely via Zoom -
<https://www.youtube.com/user/NottCityCouncil>

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Senior Governance Officer: Laura Wilson **Direct Dial:** 0115 876 4301

- 1 Apologies for absence**
- 2 Declarations of interests**
- 3 Minutes** 3 - 6
To confirm the minutes of the meeting held on 5 August 2020
- 4 Scrutiny of the Portfolio Holder for Energy, Environment and Democratic Services** 7 - 8
Report of the Head of Legal and Governance
- 5 Covid-19 Pandemic - Nottingham City Council's Response** 9 - 16
Report of the Head of Legal and Governance
- 6 Action Plan in response to the Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy** 17 - 38
Report of the Head of Legal and Governance
- 7 Citizen Satisfaction Survey Written Update** 39 - 42
Report of the Head of Legal and Governance
- 8 Work Programme** 43 - 48
Report of the Head of Legal and Governance

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Nottingham City Council

Overview and Scrutiny Committee

Minutes of the meeting held remotely on 5 August 2020 from 2.00 pm - 2.50 pm

Membership

Present

Councillor Anne Peach (Chair)
Councillor Maria Joannou
Councillor Gul Nawaz Khan
Councillor Pavlos Kotsonis
Councillor Jane Lakey
Councillor AJ Matsiko
Councillor Ethan Radford
Councillor Angharad Roberts
Councillor Andrew Rule

Absent

Councillor Georgia Power
Councillor Carole McCulloch
Councillor Cate Woodward

Colleagues, partners and others in attendance:

Councillor Sam Webster - Portfolio Holder for Finance, Growth and the City Centre
Nancy Barnard - Governance and Electoral Services Manager
Beth Brown - Head of Legal and Governance
Theresa Channell - Head of Strategic Finance
Katherine Kerswell - Interim Chief Executive
Laura Pattman - Strategic Director of Finance

1 Apologies for absence

Councillor Cate Woodward – Personal Reasons
Councillor Georgia Power – Work Commitments

2 Declarations of interests

None

3 Minutes

The minutes of the meeting held on 4 March 2020 were agreed as a correct record and were signed by the chair.

4 Membership Change

Resolved to note the resignation of Cllr Azad Choudhry from the Committee and the addition of Cllr AJ Matsiko.

5 Committee Terms of Reference

The Terms of Reference for the Overview and Scrutiny Committee were noted.

6 Council Budget 2020-21

Laura Pattman, Strategic Director of Finance gave a presentation to the Committee on the Council's financial position and budget process. The presentation covered the following points:

- (a) The interim budget has been through a detailed process of development involving senior officers and Executive and majority group Councillors. The Financial position was reported to Executive Board on 29 June 2020 and budget proposals were agreed for consultation on 21 July 2020.
- (b) The budget was in a challenging position prior to the Covid-19 pandemic. A balanced budget was set in March 2020 containing a significant proportion of one off measures and with significant projected gaps for future years. The budget has been in an overspend position since 2016/17.
- (c) The impact of Covid-19 has made this position even more challenging with a gross impact of £87.957m. Government funding of £23.546m has been received. With other overspends the budget gap amounts to £74.777m. £12.505m savings have been proposed in the budget consultation leaving a remaining gap of £62.272m.
- (d) Government has also announced a phased repayment of Collection Fund deficits over the next three years and further compensation for loss of income though there is still little detail about what Nottingham might be eligible for. Compensation levels have been set at 75p for every pound of lost income above the first five percent of lost budgeted income however, it is unlikely that all income streams will be eligible for compensation.
- (e) Consultation on the proposals began on 21 July and will run until the end of September with public feedback being reported to Executive Board on 22 September. The final proposals will be taken to Full Council on 5 October. The consultation process will involve press, staff and Union briefings, public communications via the Arrow and social media, feedback via the consultation webpages, two public Zoom events and engagement with specific stakeholders. Once agreed by Full Council, all 2020/21 budgets will be reset.
- (f) The Council has asked the following of government:
 - Provide for the full cost incurred by local authorities in relation to Covid-19
 - Compensate for all reduced income from fees and charges that have been impacted by Covid-19
 - Underwrite the shortfall in Business Rates resulting from Covid-19 in full
 - Compensate the Council for any shortfall against budget regarding the level of Council Tax collected as a result of Covid-19 in full
 - Fund 100% of the Local Council Tax Support (LCTS) scheme to protect authorities against loss of council tax income due to an increase in claimants
 - Increased flexibility and reduced interest rates for Public Works Loans Board (PWLB) debt.
- (g) Options to balance the budget are: further Government funding or financial flexibilities, use of Earmarked Reserves and savings from the currently open Voluntary Redundancy scheme.

Councillor Sam Webster, Portfolio Holder for Finance, Growth and the City Centre then made the following points in relation to the budget and the budget process:

- (h) Austerity has impacted upon local authorities with the Revenue Support Grant Nottingham receives from the government reducing from £127m per year in 2010 to £25m in 2020. While other capital grants have been provided to enable investment, in for example highways and cycling infrastructure, the amount of funding available for statutory services is significantly reduced and savings have had to be made from discretionary services.
- (i) Many other councils are struggling to balance their budgets this year as the lack of resilience in finances has been compounded by the Covid-19 pandemic.
- (j) The use of Earmarked Reserves to balance the budget will have a revenue impact on future budgets.

During the discussion that followed the following points were raised:

- (k) There is very little guidance yet available in relation to the arrangements for the Government's income loss compensation funding. It is hoped that there will be further guidance within the next two weeks.
- (l) Information regarding the budget can be shared with Opposition Groups. The situation is fluid and changes frequently.
- (m) A strategic review of Robin Hood Energy is underway.
- (n) The Chief Finance Officer will review any use of reserves and will make a professional judgement about that use.
- (o) The public will be invited to engage with one of two consultation events being held via Zoom rather than the usual face to face events. Successful consultation events have already been held this way with businesses in relation to Business Grants.
- (p) Learning will be applied to the budget process for next year.

Resolved to request feedback on the effectiveness of the remote consultation events.

7 Draft Overview and Scrutiny Committee Work Programme 2020/21

Councillor Anne Peach, Chair of Overview and Scrutiny, presented a report on the draft work programme detailing issues for scrutiny by the Committee for the 2020/21 Municipal Year.

Resolved to agree the work programme, noting that it will be subject to further discussion and amendment to ensure it is manageable.

8 Provisional Dates of Future Meetings

Resolved, to provisionally agree to meet at 2:00pm on the following dates:

**2020 – 9 September, 7 October, 4 November, 9 December
2021 – 6 January, 3 February, 3 March, 7 April.**

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**Overview and Scrutiny Committee
9 September 2020**

Scrutiny of the Portfolio Holder for Energy, Environment and Democratic Services

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To hear from the Portfolio Holder for Energy, Environment and Democratic Services on her main priorities and challenges for the 2020/21 municipal year, including Council Plan performance.

2 Action required

- 2.1 To use the information received at the meeting from Councillor Sally Longford, Portfolio Holder for Energy, Environment and Democratic Services to inform questioning and identify potential areas for future scrutiny.

3 Background information

- 3.1 The key responsibilities for the Portfolio Holder for Energy, Environment and Democratic Services are:

Sustainability

Climate change and Carbon Reduction

Nature Conservation - Strategy

Energy, energy bills, fuel poverty

Energy from Waste inc Enviro-energy (WRG)

Nottingham Energy Partnership

Waste disposal and waste collection

Clean air/Air Quality

Emergency Planning

Flooding and Flood Risk

Robin Hood Energy

Smart Cities

Legal and Democratic Services

Elections

Monitoring

Facility and Building Services

Customer Services and Customer Care

- 3.2 On 11 November 2019 the Council Plan was approved by full Council, and guides the Council's services and approach to support the delivery of its key priorities for the city until May 2023.

- 3.3 It includes five key objectives:

- Build or buy 1,000 Council or social homes for rent

- Create 15,000 new jobs for Nottingham people
- Build a new Central Library, making it the best children's library in the UK
- Cut crime, and reduce anti-social behaviour by a quarter
- Ensure Nottingham is the cleanest big city in England and keep neighbourhoods as clean as the city centre.

3.4 In addition, a total of 185 pledges are included under five key headings:

- Nottingham People – support for children, young people, students, families, older people, education and health
- Living in Nottingham – making Nottingham clean and green, improving transport, housing and providing opportunities
- Growing Nottingham – developing neighbourhoods and the city centre, creating jobs and training opportunities and supporting businesses and inward investment.
- Respect for Nottingham – tackling crime and anti-social behaviour and supporting strong local communities
- Serving Nottingham better – improving council services and promoting equality.

3.5 Councillor Sally Longford will be in attendance at the meeting to discuss her main priorities and challenges for the 2020/21 municipal year, and performance against the elements of the Council Plan that she is responsible for.

4 List of attached information

4.1 None.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 Council Plan 2019-23.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

**Overview and Scrutiny Committee
9 September 2020**

Covid-19 Pandemic – Nottingham City Council’s Response

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To receive information on how Nottingham City Council has responded to the Covid-19 pandemic, such as service changes, implications for staff, and any lessons learned so far.

2 Action required

- 2.1 To consider the information provided, use it to inform questioning, and decide issues for future scrutiny.

3 Background information

- 3.1 This meeting will provide the Committee with an overview of the City Council’s response to the pandemic, to enable the Committee to decide if there are any areas for future scrutiny.
- 3.2 The Corporate Director for Covid Response and Recovery, along with other representatives from Council departments, will be in attendance to present the information and respond to queries from the Committee

4 List of attached information

- 4.1 Briefing note detailing Nottingham City Council’s response to the pandemic.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

- 6.1 None.

7 Wards affected

- 7.1 All.

8 Contact information

8.1 Laura Wilson
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0115 8764301
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Nottingham City Council's Response to Covid-19

Overview

This paper looks at the Council's response to Covid-19, including the commencement of key work streams to support citizens and staff and efforts to protect the local economy.

Immediate response

- Early measures to manage the spread of Covid-19 were shaped by national guidance and local plans for dealing with the early phases of a pandemic of influenza. Planning for this had been happening with partner agencies for a number of years.
- The City Council's Public Health team led on the response, both within the Council and across the wider health and social care system via the Local Resilience Forum (LRF).
- A Strategic Response Group (SRG) Coronavirus meeting was established, led by the Director of Public Health and former Assistant Chief Executive. This involved officers from all key services and a named lead representative for all Council departments.
- Although full lockdown was not announced until 23rd March, on 17th March the Council asked all colleagues to work from home where possible, commencing the next day.
- In advance of the announcement about working from home, the IT service began acquiring any equipment needed to enable this, and had secured additional connections to the Virtual Private Network (VPN), which provides remote access to Council networks.
- A daily situation report (SitRep) was begun to inform the Council's leadership about developments, plus local and national intelligence including case numbers and deaths. This is now presented weekly.
- A weekly management information report was prepared for the Corporate Leadership Team and senior Councillors looking at activities for the five Covid-19 work streams. This now also includes recovery efforts and the impact of lockdown easing.

Work with the Local Resilience Forum (LRF)

- The Government has directed much of their response through the LRF structures. Sub-groups established in response to Covid-19 include:
 - Tactical Co-ordinating Group (City Council co-chairs)
 - Health and Social Care Economy Tactical Co-ordinating Group
 - Communications Cell
 - Excess Deaths Cell (City Council chairs)
 - Humanitarian Assistance Group
 - Care Homes and Home Care Cell
 - Recovery Group (City Council chairs)
- The Council has worked with the LRF to procure and distribute PPE to care homes.

Five work streams

- Five work streams were established to lead on the Covid-19 response, the first three were requested of local authorities by the Government, the last two were commenced by the City Council to ensure an effective response and help the city to recover quickly.
- Keeping Social Care Going
 - Supported increased staffing for key frontline Council services and obtained PPE
 - Kept regular contact with care homes on cases, deaths and requests for help
 - Supported schools to open to vulnerable and key worker children, helped with the provision of laptops for children with no device or internet access and supported schools to create robust risk assessments for partial reopening in June.
- Mobilising Civil Society

- Provided support for medically and socially vulnerable people, including checking their wellbeing and helping obtain food and medicine if they had no other support
- Conducted Safe and Well checks and helped provide food parcels
- Established the Council's 'golden number' for all support queries.
- Supporting and Protecting the Economy
 - Included the distribution of different grants to businesses, totalling around £55m
 - Supported businesses to re-open, including signage in the city centre and quickly obtaining licences for an outdoor seating area in the Old Market Square to support food suppliers to cater safely for more people
 - Supported individuals seeking work to apply for roles within Council or private sector care homes as additional short term support
 - Worked closely with the D2N2 Local Enterprise Partnership (LEP) and the Growth Hub, and other partners such as Nottingham Business Improvement District (BID), Creative Quarter and Marketing Nottingham colleagues to ensure joined up front line support for any business.
- Financial resilience
 - Focussed on Council finances due to additional spend and lost income.
- Welfare of the Workforce and Corporate Resilience
 - Referred staff members with symptoms to HR for testing. Once testing was more widely available, this service was discontinued as it was no longer required
 - Managers interviewed every employee of Black, Asian and Minority Ethnic (BAME) heritage to determine if modifications to their duties could be made due to the increased risk of complications for BAME people who contract Covid-19
 - Monitored staff sickness absences to ensure key teams had sufficient cover
 - Established an internal email account for staff members' Coronavirus queries, along with a 'frequently asked questions' page on the intranet
 - Initiated a text messaging service to get key messages out to staff
 - Circulated 'Wellbeing Wednesday' emails each week to support colleagues' mental and physical health during lockdown – these continue to be sent.
- Other support
 - Set up a Coronavirus page on the Council's website to give information and advice to citizens and helpful tips, like keeping children entertained in lockdown
 - Undertook work with Framework and other partners to get rough sleepers into accommodation to limit the spread of the virus. This included housing rough sleepers in hotel rooms and providing them with health care and other support
 - Additionally, rough sleepers have been supported into 'move-on' and permanent accommodation. The Council is applying for Government funding to retain hotel provision until the replacement to the night shelter is available, providing temporary accommodation for rough sleepers to socially distance.

Learning from the five work streams

- All five work streams are now reporting into relevant Portfolio Holder Briefings.
- Lessons learned include:
 - Ensuring all teams adopt the same programme management approach – this will make it easier to coordinate and evaluate efforts – also ensuring officers are aware of any changes to approval processes
 - Giving the project manager access to decision-makers for a quick response
 - Scaling up flu pandemic plans so that they can be effectively used for an outbreak of this magnitude
 - Although IT responded well to supporting colleagues to work from home at short notice, the different equipment needed and the variety of systems people used made this more difficult – contingency planning by teams should include consideration of equipment required to enable staff to home-work at short notice

- A smaller scale, more voluntary register, would have mobilised redeployed staff more quickly.

The work of the Outbreak Cell and local outbreak control planning

- The cell works across Nottinghamshire, sharing resources and capacity.
- Membership includes officers from the Council's Public Health team, Public Health England, Infection Prevention Control, Environmental Health, Secondary Care and Communications. They also have lots of analysts at their disposal to look at data.
- The group continues to meet every weekday at lunchtime and looks at data provided nationally, including any geographical hotspots, plus local intelligence and details of any setting-based outbreaks.
- They determine whether an incident management team needs to be set up; there are four or five of these groups active at the moment (across the whole county).
- A weekly surveillance report is published on the Council's website each Thursday to ensure everyone is kept informed of any developments or issues.
- Every upper tier local authority (UTLA) published a local outbreak plan by the end of June. Nottingham's Plan, which was produced in close conjunction with Nottinghamshire County Council, is available in summary and in full on the City Council's website, and has been highlighted as good practice.
- The plans had to cover the following themes:
 1. Healthcare and education settings – including planning for local outbreaks
 2. High-risk workplaces, communities and locations – including identifying them
 3. Local testing deployment – ensuring readiness to deploy mobile testing units to high risk locations
 4. Contact tracing in complex settings – assessing local and regional capability
 5. Data integration – integrating national and local data and scenario planning
 6. Vulnerable people and diverse communities – supporting vulnerable local people to get help to self-isolate and ensuring services meet the needs of communities
 7. Local boards – establishing governance structures led by existing Covid-19 health protection boards and supported by existing 'gold' command forums and a new member-led board to communicate with the general public.
- A supporting Engagement and Communication Strategy sits alongside the Outbreak Control Plan with three core strands:
 - Prevent – helping to prevent an outbreak
 - Explain – explaining the plans in place, roles and responsibilities
 - Respond – making clear what people need to do.
- In addition to the overarching Outbreak Control Plan, setting-specific Incident Management Plans have been produced for key high-risk or complex settings (care homes, universities, factories etc.). These have been developed by task and finish groups combining Public Health, Environmental Health and setting-specific expertise.
- The Local Resilience Forum (LRF) recently ran an initial testing exercise of these plans to begin to identify if there are any gaps.
- There is also a Crisis Comms Plan attached to each of the Incident Management Plans.

Other groups

- Linked to the Outbreak Cell are other meetings which provide governance to assist this strategic group.
- Locally, Directors of Public Health are accountable for controlling local outbreaks, working with Public Health England and with the local Health Protection Board and the Engagement Board. Both of these Boards have been established in recent weeks and are meeting fortnightly.
- The Health Protection Board covers both Nottingham City and the County and is chaired jointly by the Directors of Public Health. The Engagement Board, chaired by Cllr Longford, started with a public session streamed on the Council's YouTube channel.

Service reinstatements

- A clear step-by-step process has been established to consider any service reinstatement. This includes information provided by Finance, HR, Health and Safety and IT, and consultation with trade unions. Council leadership then makes a decision.
- Decisions have been taken, adhering to Government guidance, on recommencing a range of Council services including museums, libraries, passenger transport services and leisure centres.

Next steps

- Local authorities will support the test and trace programme, aided by the Outbreak Control Plan led by local authority leaders and local Directors of Public Health. These will focus on identifying and containing potential outbreaks in settings such as workplaces and schools.
- The Government has indicated that local authorities will be given a greater role in directing and delivering contact tracing, to break the chain of transmission. Whilst further information is awaited, the local authority is working with others to put this service in place.
- Local authorities have been awarded a ring-fenced 'test and trace service support grant' to resource the delivery of the outbreak plans. Nottingham City's allocation is £3.1m.
- Central to Nottingham and Nottinghamshire's Plans is the Outbreak Cell, detailed above.
- Upper Tier Local Authorities now have powers to close individual premises, public outdoor places and prevent specific events, should it be necessary and proportionate to prevent the further spread of Covid-19. The appropriate local decision-making processes are being put in place to facilitate this should it be required (as a last resort).
- Planning is in place to fully reopen Council buildings, including Loxley House. The immediate proposal is for building occupation to be at 40% capacity to enable social distancing and for all desks to be clear so they can be cleaned more easily.
- A staff survey is underway to consider how employees feel about getting back into Council buildings safely. Staff have been asked whether they are happy to continue working from home beyond the end of September or if they would like to return as soon as it is safe to do so. Plans are being considered for part-time returns for teams.
- Nottingham City Council is planning a 'lessons learned' event to improve future planning in the event of a second wave or a new pandemic.
- The City Council is introducing a Health Inequalities Impact Assessment to assess the impact of new or changing policies and practices. A communications plan is being created to enable messages to reach BAME colleagues and communities, and a citywide ambition to reduce health inequalities is being worked on.
- As schools reopen in September, there is a risk of increased rates of infection. Colleagues in the Education department and Public Health will continue to work with schools to offer support and guidance, including in the event any staff members or students test positive.
- The Council is currently undertaking consultation and engagement with citizens on how the Covid-19 situation has affected them in their everyday life. The aim is to find out how citizens have been doing things differently during lockdown and what they think the Council's priorities should be as we enter the recovery phase. A report on the outcomes of the engagement will be written and shared with senior officers and councillors.
- In October 2020 the City Council will publish a Covid-19 supplement to the 2019-23 Council Plan. This will detail the new work the Council has undertaken to support the city's most vulnerable people, including support for those living with existing mental health issues and those most impacted by lockdown, anxiety, isolation and loss, and to help keep businesses running.

Ongoing impact

- The Office for National Statistics (ONS) released a report on 18th August 2020 confirming that the number of adults in Great Britain experiencing depression doubled during the Coronavirus pandemic. Those most at risk of experiencing depression are:
 - Those aged 16-39
 - Females
 - Disabled people
 - Those unable to afford an unexpected expense

This is likely to be an ongoing concern for health officials for the next few years.

- Unemployment in the UK, and in the city, has risen and is expected to increase further over the next few months as the furlough scheme reduces and eventually ends. Latest figures suggest that 29% of working age people in Nottingham City and 28.8% of those in Greater Nottingham are either unemployed or furloughed from work. This increases to 33.3% for the East Midlands and 34.7% for England.
- The closure of schools to all but vulnerable and key worker children is likely to have had a significant impact on children's wellbeing and educational attainment. Although work was being set, not all children were able or supported to do the work at home and their educational attainment will have suffered. Time away from peers and friends will have had an impact, and the pressure on families from being at home all of the time will have adversely affected some of the most vulnerable children and young people. Tutoring and catch-up sessions may help some children to catch-up, but some may struggle to do so.

For more information, please contact Elaine Fox, Corporate Policy and Performance Officer

With input and information from:

- Nancy Cordy
- Richard Beckett
- Robert Dixon
- James Schrodell
- Shelley Harrod

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**Overview and Scrutiny Committee
9 September 2020**

**Action Plan in response to the Report in the Public Interest on
Nottingham City Council's governance arrangements for Robin Hood
Energy**

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To receive and consider the Action Plan that has been approved by Council in response to the Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy.

2 Action required

- 2.1 To review the Action Plan and provide feedback to the Executive Board for its meeting on 20 October 2020.
- 2.2 To schedule quarterly reviews of the Action Plan and provide any feedback on it to Executive Board.

3 Background information

- 3.1 On Tuesday 11 August 2020, the Council's External Auditor issued a Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy.
- 3.2 In accordance with the Local Audit and Accountability Act 2014, the Report in the Public Interest was considered at an Extraordinary Council meeting on 27 August 2020.
- 3.3 The Council approved an Action Plan to address the issues raised in the report, and this Committee have been asked to review the Action Plan and provide feedback to the Executive Board at its October meeting.
- 3.4 Colleagues will be in attendance at the meeting to present the Action Plan and respond to any queries from the Committee.

4 List of attached information

- 4.1 Action Plan in response to the Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None

6 Published documents referred to in compiling this report

6.1 Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy.

6.2 Extraordinary Council report from 27 August 2020.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

Appendix 1

Action Plan in response to the Report in the Public Interest

- All recommendations are accepted
- Recommendations R1 – R13 are recommendations from *The Report in the Public Interest*
- Recommendations NCC1 - NCC 3 are additional recommendations

The overall accountability for the action plan rests with the Leader of the Council and the Chief Executive designate

Recommendation 1

Using the current Strategic Review and other appropriate advice to assist with decision-making, the Council should urgently determine the future of Robin Hood Energy, with options properly evaluated and risks properly assessed. This assessment should also take into account the context of the Council's current financial position.

Portfolio Holder accountability: Councillor David Mellen – Leader

Action	Deadline	Accountability
<ul style="list-style-type: none"> • At the June 2020 Executive Board Nottingham City Council agreed its full support for the strategic review launched by the Robin Hood Energy Board. 	31/10/20	Corporate Director Development & Growth
<ul style="list-style-type: none"> • The Strategic Review will report to the Robin Hood Energy Board and will be concluded shortly. 	05/10/20	Corporate Director Development & Growth
<ul style="list-style-type: none"> • Any consequences of the review for the Council's 2020/21 budget and its medium term financial outlook and plan will be reported to full Council as part of the October 5th interim budget report. 	05/10/20	Strategic Director Finance

Recommendation 2

The Council should review its overall approach to using Councillors on the boards of its subsidiary companies and other similar organisations. This should be informed by a full understanding of the role of and legal requirements for company Board members.

Portfolio Holder accountability- Councillor Sally Longford – Energy, Environment & Democratic Services

Action	Deadline	Accountability
<ul style="list-style-type: none"> An audit and review of NCC’s approach to councillor membership of each subsidiary company board and any other similar organisations NCC Councillors are appointed to, will be undertaken. This review will fully involve the chief executives/chief officers of the Council’s companies, as well as the Chairs and members of the Company Boards and other subsidiary organisations. 	31/10/20	Director of Legal & Governance
<ul style="list-style-type: none"> As part of this review, the membership balance of the boards will be considered in aggregate in regard to best practice for achieving diversity, skill set, sectoral knowledge and NCC representation. 	31/10/20	Director of Legal & Governance
<ul style="list-style-type: none"> External guidance on best practice in regard to Councillor appointments on local authority companies will be sought 	30/09/20	Director of Legal & Governance
<ul style="list-style-type: none"> External guidance on defining the role and legal requirements for local authority company directors and guidance on skill set required will be sought. 	30/09/20	Director of Legal & Governance

Recommendation 3

Where it continues to use Councillors in such roles, it should ensure that the non-executives (including Councillors) on the relevant board have, in aggregate, the required knowledge and experience to challenge management. This is of particular importance where the company is operating in a specialised sector which is outside the normal experience of Councillors.

Portfolio Holder accountability- Councillor Sally Longford – Energy, Environment & Democratic Services

Action	Deadline	Accountability
<ul style="list-style-type: none">The review of NCC councillor directors of boards in R2 will also establish the sectoral knowledge required to effectively hold the management of the different companies to account and assess the knowledge and skill set of the existing membership of the boards in relation to that sector or business area. This review will fully involve the chief executives or chief officers of the Council's companies, as well as the Chairs and members of Company Boards.	31/10/20	Director of Legal & Governance
<p>Proposals for remedying any identified gaps in knowledge and/or experience will be brought forward which will include a consideration of training and if necessary using interim additional expertise to ensure effective governance.</p>	30/11/20	Director of Legal & Governance
<ul style="list-style-type: none">Training will be devised to enable members to understand and practice effective director / board member interventions so as to appropriately challenge the management of the Council's companies and improve the robustness of Company accountability to the Council.	30/01/21	Director of Legal & Governance
<ul style="list-style-type: none">Specialised mandatory training packages will be devised to ensure councillors appointed as chairs of council company boards are able to understand and effectively fulfil their roles	30/01/21	Director of Legal & Governance
<ul style="list-style-type: none">Essential training will be mandatory and retention of the director role for each councillor will rely on completion of the training on this recommendation.		
<ul style="list-style-type: none">The relevant NCC officials will continue to be available to offer advice to members on all aspects of their role on Council company boards.	With immediate effect	Director of Legal & Governance
	30/01/21	Director of Legal & Governance

Page 21

<ul style="list-style-type: none"> • Advice will also be sought on the best way to assess the competence of Councillors fulfilling their roles as directors as part of effective company governance. The group whip for each political party or recognised group will have a role in this assessment process. • The Council's constitution will be reviewed to appropriately reflect this requirement and it will be proposed at the 2021 Annual General meeting. 	<p>May 2021</p>	<p>Director of Legal & Governance</p>
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Recommendation 4

Where Councillors are used in such roles, the Council should ensure that the Councillors are provided with sufficient and appropriate training, which is updated periodically.

Portfolio Holder accountability: Councillor Sally Longford – Energy, Environment & Democratic Services

Action	Deadline	Accountability
<p>Page 23</p> <ul style="list-style-type: none">• A review of the current training package offered to Councillors as directors on company boards and other similar organisations will be undertaken.• External best practice and advice will be sought from both the Local Government Association and bodies in the private sector who advise on company governance and training for directors. <p>This review will fully involve the chief executives/chief officers of the Council's companies, as well as the Chairs and governance of Council company Boards.</p> <ul style="list-style-type: none">• New training packages will be devised and delivered on a mandatory basis for:<ul style="list-style-type: none">> Initial training> Refresher training> Specialist training where required to understand a particular subject/field.• External sources will provide the specialist training and this training will be reviewed every two years to ensure it remains relevant and effective.• Funding for the new training courses will need to be identified• Only Councillors who have completed the requisite training will be able to remain as Council appointed directors.• The Council's constitution will be reviewed to appropriately reflect this requirement and it will be proposed at the 2021 Annual General meeting.	30/10/20	Director of Legal & Governance
	30/10/20	Director of Legal & Governance
	30/01/21	Director of Legal & Governance
	May 2021	Director of Legal & Governance

Recommendation 5

The Council should ensure that all elements of its governance structure, including the shareholder role, are properly defined and that those definitions are effectively communicated to the necessary individuals.

Portfolio Holder accountability: Councillor David Mellen – Leader

Action	Deadline	Accountability
<ul style="list-style-type: none">The Council's Constitution and Scheme of Delegation will be reviewed to identify the roles that perform a specific function in ensuring effective governance of the Council's delivery of its duties and its powers and its expenditure.	30/11/20	Director of Legal & Governance
<ul style="list-style-type: none">As part of that review, the specific corporate role, definition and resources for the shareholder representative function will be examined.	30/11/20	Director of Legal & Governance
External advice and best practice will be sought to define officer roles / functions that communicate and safeguard the interest of the Council in relation to the effective corporate governance of individual council companies.	30/01/21	Director of HR and Customer
<ul style="list-style-type: none">This review will fully involve the chief executives/chief officers of the Council's companies, as well as the Chairs and governance of Council company Boards.		
<ul style="list-style-type: none">Once the role and resources have been determined, costings to implement the new function and an appropriate role description (s) will be produced and submitted for decision.	31/10/20	Director of HR and Customer
<ul style="list-style-type: none">Whilst this review is underway the current shareholder representatives will be reviewed, any existing gaps filled and interim new role definitions will be drawn up as well as appropriate training provided.	30/11/20	Director of Legal & Governance
<ul style="list-style-type: none">In addition to individual roles being identified and re-defined from the review of the constitution, there are also Council bodies that perform a vital function for the Council's effective governance. The role of the Executive Board, Companies Governance Executive Sub-Committee, Overview and Scrutiny Committee and the Audit Committee's terms of reference will also be reviewed to ensure clarity on role and	20/12/20	Director of Legal & Governance

<p>accountability for Council companies' governance across the Council. The Chairs of Overview and Scrutiny and the Audit Committee will be fully involved in this review.</p> <ul style="list-style-type: none">• Training will be offered to all members and chief officers on the roles of these bodies.	30/01/21	Director of Legal & Governance
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Recommendation 6

When allocating roles on Council-owned organisations to individual Councillors, the Council should ensure that the scope for conflicts of interest is minimised, with a clear divide between those in such roles and those responsible for holding them to account or overseeing them.

Portfolio Holder accountability: Councillor Sally Longford – Energy, Environment & Democratic Services

Action	Deadline	Accountability
<ul style="list-style-type: none">The Council's constitution and the appointments process of Councillors onto Council company boards will be reviewed. A councillor may not be appointed as chair of a council company board whose main activity lies within any executive portfolio they hold.	30/11/20	Director of Legal & Governance
<ul style="list-style-type: none">The length of appointment tenure beyond a 12-month appointment period will be reviewed to enable consistency of membership of the board and to develop knowledge and experience	30/11/20	Director of Legal & Governance
<p>An amendment to the Constitution will be developed for formal consideration, so if a Councillor is appointed chair or vice-chair of a company board, they are unable to also be the chair or vice-chair of the Audit Committee, or Overview and Scrutiny Committee thus avoiding any conflict of interest in these essential roles.</p>	31/03/21	Director of Legal & Governance
<ul style="list-style-type: none">In addition, the Council will take steps to minimise any other possible conflicts of interest for directors on Council company boards by ensuring the improved training offer to be developed for members includes how to recognize and avoid any conflicts of interest for chairs and Councillor directors.	30/01/21	Director of Legal & Governance
<ul style="list-style-type: none">The access to formal advice from the Council's legal and democratic service for all councilors appointed to council company boards on conflicts of interest or any other matter will continue to be made available.	With immediate effect	Director of Legal & Governance

Recommendation 7

The Council should ensure that risks relating to its companies are considered for inclusion in its overall risk management processes, with appropriate escalation and reporting, rather than being seen in isolation.

Portfolio Holder accountability: Councillor Sam Webster Finance, Growth & the City Centre

Action	Deadline	Accountability
<ul style="list-style-type: none">• The Council's high level risk register was created in May 2020 and was reviewed by the July 2020 Audit Committee. A number of Council company risks were included in that new risk register. This will continue to be developed and refined.	30/11/20	Strategic Director of Finance
<ul style="list-style-type: none">• The Council's risk management framework has been reviewed to ensure the full incorporation of council company risks across all risk registers within departments and also in the new financial risk register. Council companies' risks will be separately considered and reported in such a way that explicitly draws out the risks to the Council that may arise from the financial (and other) performance of the various companies. This review will fully involve the chief executives/ chief officers of the Council's companies, as well as the Chairs and members of the Company Boards.	30/11/20	Strategic Director of Finance
<ul style="list-style-type: none">• The reporting of risks to Council company boards will also be implemented as part of this action.	30/11/20	Strategic Director of Finance
<ul style="list-style-type: none">• The regularity of the reporting of the high level risk register to the Audit Committee and the Executive Board and Overview & Scrutiny Committee will be reviewed as part of this action. The Chairs and members of these bodies will be fully involved in this action.	30/11/20	Strategic Director of Finance
<ul style="list-style-type: none">• The reporting of companies' related risks will form part of the suite of reporting information presented to the Companies Governance Executive Sub-committee		

Recommendation 8

As the new arrangements for monitoring companies are rolled out alongside the Companies Governance Executive Sub-Committee (CGESC), the Council should ensure that financial information is provided in accordance with its requirements and is fully understood by the Sub-Committee and others involved in holding the companies to account, and that robust action, with the oversight of the s151 officer, is taken if suitable information is not provided.

Portfolio Holder accountability: Councillor Sam Webster Finance, Growth & the City Centre

Action	Deadline	Accountability
<ul style="list-style-type: none">The Companies Governance Executive Sub-Committee (CGESC) has been meeting since 2019 and has established reporting requirements for all Council companies.A dedicated senior finance post provides additional capacity and capability to managing the financial reporting requirements on the Council's group of companies.	30/11/20	Director of Legal & Governance
<p>The current role and remit of the CGESC will be reviewed as to how it can deliver the most effective governance in the light of The Report in the Public Interest.</p>	30/11/20	Director of Legal & Governance
<p>Officer support is to be provided to offer full advice and analysis for members on CGECS, Audit Committee and Overview & Scrutiny Committee in relation to risks; annual reviews of & updates on business cases and plans; scheme of delegation; financial matters and overall delivery.</p>	30/11/20	Strategic Director of Finance
<ul style="list-style-type: none">The dedicated senior finance role will also be continually reviewed in the light of The Report in the Public Interest to ensure it is fulfilling the corporate function needed and that departments and Council companies understand their relationship and new ways of working on this matter.	With immediate effect	Strategic Director of Finance
<ul style="list-style-type: none">The s151 Officer will make recommendations to CGESC regarding action to be taken in the event that Companies do not comply with the required reporting requirements.	30/11/20	Strategic Director of Finance
<ul style="list-style-type: none">Council company financial information reporting will be reviewed to see how more explicitly it can be referenced in the regular Council budget monitoring reports provided to the Executive Board on a quarterly basis	30/11/20	Strategic Director of Finance

<ul style="list-style-type: none">• This review will need to consider how to balance the transparency in the Council's budget reporting with the need to retain commercially sensitive information in the private part of any public meeting.		
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Recommendation 9

Within the new arrangements involving the Companies Governance Executive Sub-committee, the Council needs to ensure that responsibilities for scrutiny and risk management are given sufficient prominence, including giving the Audit Committee explicit responsibility for scrutiny of governance and risk management across the group.

Portfolio Holder accountability- Councillor Sally Longford – Energy, Environment & Democratic Services

Action	Deadline	Accountability
<ul style="list-style-type: none"> The Council will review the terms of reference for Companies Governance Executive Sub Committee (CGESC), Overview and Scrutiny Committee and the Audit Committee to ensure that roles and responsibilities are explicitly clear. The Chairs of all these bodies will be fully involved in this action. 	30/11/20	Director of Legal & Governance
Page 30 External advice will be sought on best practice in defining the roles between these bodies and on effective training for members to understand and work in these new defined roles and to achieve the prominence in practice.	30/11/20	Director of Legal & Governance
<ul style="list-style-type: none"> The training packages that will be offered will carry the same mandatory requirements for membership off these bodies to continue. 		
<ul style="list-style-type: none"> Specific training modules will be drawn up to explicitly support the chairs of these bodies in carrying out their new roles. 	30/01/21	Director of Legal & Governance

Recommendation 10

In addition to those referred to in recommendations above, the Council should apply the lessons from Robin Hood Energy in a further review of its company governance arrangements, in particular to ensure that risks are appropriately flagged and managed, as well as successfully implementing the more robust monitoring agreed by the Companies Governance Executive Sub-Committee.

Portfolio Holder accountability: Councillor David Mellen – Leader

Action	Deadline	Accountability
<ul style="list-style-type: none"> • The Council will draw together all the varying reviews and activity as outlined above into an overall picture of its governance arrangements and from that produce a unified report on the lessons to be learnt from Robin Hood Energy Ltd. • This learning lessons report will draw upon the effective practice of some of the other Council company boards to share those positive lessons across the group of council companies as well. • External support and advice will be sought on how best to draw together all the learning from the reviews. • This review will fully involve the chief executives/chief officers of the Council's companies, as well as the Chairs and members of the Company Boards. 	20/12/20	Director of Legal & Governance

Page 31

Recommendation 11

As part of this review, the Council should consider the appropriateness of the definition of the shareholder role adopted in the 2019 report and give it an emphasis on protection of the Council's financial interests alongside other elements.

Portfolio Holder accountability: Councillor David Mellen – Leader

Action – N.B. the actions below must be read alongside the actions for Recommendation 5	Deadline	Accountability
<ul style="list-style-type: none">• The Council's Constitution and Scheme of Delegation will be reviewed to identify the roles that perform a specific function in ensuring effective governance of the Council's delivery of its duties and its powers and its expenditure.• As part of that review, the specific corporate role and resources for the shareholder representative duty will be examined and in particular how it safeguards the Council's financial interests.• External advice and best practice will be sought to define officer roles / functions that communicate and safeguard the interest of the Council in relation to the effective corporate governance of individual council companies.• Once the role and resources for this function have been determined, costings to implement the new function and an appropriate role description will be produced and submitted for decision.• Whilst this review is underway the current shareholder representatives will be reviewed, any existing gaps filled and an interim new role definition be drawn up and training provided.	30/11/20 30/11/20 30/01/21 30/11/20 31/10/20	Director of Legal & Governance Director of Legal & Governance Director of HR and Customer Director of Legal & Governance Director of HR and Customer

Recommendation 12

The Council should use the experience of owning RHE to consider whether there are any lessons for its wider governance, particularly in relation to the 'checks and balances' which need to be in place, including the need for a stronger monitoring and scrutiny function and moving to a culture in which challenge of political priorities and how they are being implemented is seen as a positive.

Portfolio Holder accountability: Councillor Sally Longford – Energy, Environment & Democratic Services

Action	Deadlines	Accountability
<ul style="list-style-type: none">• An overarching review of the Council's wider governance arrangements will be commissioned following advice from the LGA and other relevant external bodies.• External advice and best practice models will be considered alongside an in-depth assessment of council practice to date	31/03/21	Director of Legal & Governance

NCC 2. Review of effective governance practice in NCC companies

The Council has a number of companies which have had effective governance over a number of years and which have involved elected members on the boards. As part of this improvement work it is important to understand what has made those council companies and Boards effective and how any learning can be applied to other council companies and the other recommendations in this Action Plan.

Portfolio Holder accountability: Councillor Sally Longford – Energy, Environment & Democratic Services

Action	Deadlines	Accountability
<ul style="list-style-type: none"> Seek out external guidance on independently assessing effective company governance and use this to assess the governance practice of all Council owned companies. 	31/03/21	Director of Legal and Governance
<ul style="list-style-type: none"> Following that assessment, draw out any lessons or good practice that can be shared across all council companies. 	June 2021	Director of Legal and Governance
<ul style="list-style-type: none"> Work with the chairs and chief executives / chief officers of Council companies to understand any self-assessment models they may use. 	June 2021	Director of Legal and Governance
<ul style="list-style-type: none"> Companies Governance Executive Sub Committee, Executive Board and the Audit Committee to consider the findings of this review and its recommendations. 	June 2021	Director of Legal and Governance

Page 36

NCC 3. Review of membership of the Audit Committee

As a solution to the pressures from the reduction in public funding of services, the Council either owns or has a major interest in a considerable number of companies. It has also pursued a policy of in-house commercialisation of some services. As such the company and commercial trading risks it carries are more that would normally be expected for a local authority.

As such, the role that the Audit Committee plays in giving assurance to the Council on these commercial risks and trading outcomes is vital. In the light of the findings of the Report in the Public Interest, it is proposed that a review of the membership of the Audit Committee is undertaken to consider whether it is necessary to bring in additional expertise in a relevant capacity to further support the Committee.

Portfolio Holder accountability: Councillor David Mellen – Leader

Action	Deadlines	Accountability
<ul style="list-style-type: none">• Review of the current membership of the Audit Committee.• Seek out external advice of best practice models of Audit Committees in local government that could bring additional support to how the council is dealing with the risks it is facing	30/01/21	Strategic Director of Finance

Page 37

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**Overview and Scrutiny Committee
9 September 2020**

Citizen Satisfaction Survey Written Update

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To receive a written update from the Portfolio Holder for Communities, Highways and Strategic Transport on the response to the Committee's recommendation made at its meeting in July 2019.

2 Action required

- 2.1 To consider the written update from the Portfolio Holder for Communities, Highways and Strategic Transport detailing the work undertaken during the budget process following the Committee's recommendation to reduce the frequency of the Citizen Satisfaction Survey to every other year.

3 Background information

- 3.1 At its meeting on 3 July 2019, the Committee considered a report on the results of the Nottingham Citizen Survey 2018, and raised concerns about the financial impact of carrying out the survey every year. This resulted in the Committee making a recommendation to reduce the frequency to every other year.
- 3.2 A response to the recommendation was received at the meeting in November 2019, which stated that "As part of the Council Plan there is a commitment to protect annual resident's surveys. The Citizens Survey will be undertaken in 2019. The proposal from Overview and Scrutiny will be considered as part of the budget process".
- 3.3 Now that the budget process has been undertaken, the Committee has asked for a further written update, which is attached.

4 List of attached information

- 4.1 Written update on the response to the Committee's recommendation.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

- 6.1 Overview and Scrutiny Committee reports and minutes – July and November 2019.

7 Wards affected

- 7.1 All.

8 Contact information

- 8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

Update to Overview and Scrutiny Committee: Respect for Nottingham and Citizens' Survey

Recommendation from the committee:

Recommend that, after the next Nottingham Citizen Survey (which will be carried out in the context of the revised ward boundaries), following surveys are carried out every other year, in conjunction with any other surveys that can be procured as part of the same package, as a cost-saving measure, and that any further cost-saving measures should be explored in relation to the Citizen Survey.

Both the Respect for Nottingham and Citizen's surveys have been conducted by the same external company during a very similar time period every year with joint procurement to save money and officer time. A budget saving proposal was also accepted last year to conduct the two surveys every other year in order to achieve a saving. Thus this year the Citizen's survey will be carried out in Oct 2020 followed by the Respect Survey in 2021.

The Citizens' Survey tracks citizen satisfaction and asks Nottingham citizens their opinion of the Council and what it delivers. It allows the Council to understand citizens' lifestyle choices affecting their health and informs service improvements as well as the overall performance of the Council.

The insight gained from the Respect for Nottingham Survey is used to inform the overall aims of the Crime & Drugs Partnership, such as reducing crime, substance misuse and antisocial behaviour and provides an indication of changes in perception regarding crime and anti-social behaviour.

In addition to the annual citizens survey we are currently undertaking consultation and engagement on how the COVID situation has effected citizens in their everyday life to find out how they have been doing things differently during the lockdown and what they think the priorities should be going in to the recovery phase. We want to understand how citizens have been impacted and where they see the council's role in delivering services. The output will help inform the Council's response to COVID.

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**Overview and Scrutiny Committee
9 September 2020**

Work Programme 2020/21

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the Committee's work programme for 2020/21.

2 Action required

- 2.1 To discuss the attached work programme for the remainder of the municipal year, and make any necessary amendments.

3 Background information

- 3.1 The Committee is responsible for setting and managing its own work programme.
- 3.2 In setting the work programme, the Committee should aim for an outcome-focussed work programme that has clear priorities and a clear link to its roles and responsibilities.
- 3.3 The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.
- 3.4 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning.
- 3.5 Changes and/or additions to the work programme will need to take account of the resources available to the Committee.

4 List of attached information

- 4.1 Overview and Scrutiny Committee 2020/21 Work Programme.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

- 6.1 Overview and Scrutiny Committee reports and minutes.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

Overview and Scrutiny Committee Work Programme 2020-21

Date	Items
7 October 2020	<p>Scrutiny of the Portfolio Holder for Communities, Highways and Strategic Transport – Councillor Rebecca Langton To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Scrutiny of the Portfolio Holder Health, HR and Equalities (HR and Equalities elements only) – Councillor Eunice Campbell-Clark To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Tackling race inequalities To review the work the Council is undertaking to tackle racial inequalities within the community and its workforce</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>
4 November 2020	<p>Scrutiny of the Leader/Portfolio Holder for Regeneration, Schools and Communications (Regeneration and Communications elements only) – Councillor David Mellen To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Crime and Drugs Partnership To consider information on the current work of the Crime and Drugs Partnership and performance against the Crime and Drugs Partnership Plan</p> <p>Universal Credit Implementation Update To consider an update on the impact of the roll out of Universal Credit in Nottingham</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>

Date	Items
9 December 2020	<p>Scrutiny of the Portfolio Holder for Adult Care and Local Transport (Local Transport element only) – Councillor Adele Williams To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Highways England – Clifton Bridge To consider the proposed work programme for completing the repairs, the communication plan with the Council and responses to the list of mitigation measures proposed by the Council</p> <p>Flooding To consider the work carried out and planned for the future to mitigate against flooding in the city</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>
6 January 2021	<p>Scrutiny of the Portfolio Holder for Finance, Growth and the City Centre – Councillor Sam Webster To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Economy Building</p> <p>Electoral Registration To consider information on the new household enquiry process and the work that is being done to promote and encourage registration</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>
3 February 2021	<p>Scrutiny of the Portfolio Holder for Employment and Community Protection – Councillor Neghat Khan To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Employment Services in the City To consider information on how the services work together, the resources available and their effectiveness</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>

Date	Items
3 March 2021	<p>Scrutiny of the Portfolio Holder for Housing, Planning and Heritage – Councillor Linda Woodings To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Section 106 Contributions To consider information on how the contributions are calculated and distributed</p> <p>Planning Enforcement To consider information on the effectiveness of the Planning Enforcement process</p> <p>Heritage Panel</p> <p>Work Programme 2021/22 Development To discuss the work programme for 2020/21</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>
April 2021	<p>Scrutiny of the Portfolio Holder for Leisure, Culture and IT To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Fire Prevention and Safety To consider information from the Nottinghamshire Fire and Rescue Service on the work they do on fire prevention and safety</p> <p>Work Programme To agree the work programme for the 2021-22 municipal year</p>

Items to be scheduled:

Item	Focus
Student Accommodation	To consider information on whether the number of developments meet demand and free up family housing

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